

COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
November 4, 2024

CONSENT CALENDAR

4

Minutes of Previous Meetings

Status:

Action

Presented by:

Brent Calvin, Ed.D.
Superintendent/President

Issue

Minutes of the COS Board of Trustees meetings are being presented for approval.

- October 14, 2024 – Regular Meeting

Recommended Action

Approval of the Board of Trustees minutes is recommended.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT**

Monday, October 14, 2024

3:45 pm – Closed Session

5:00 pm – Regular Session

Location

College of the Sequoias, Visalia Campus
Board Room
915 S. Mooney Blvd.
Visalia, CA 93277

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,
Brent Calvin, Superintendent/President; Mekhi Sanchez, Student Trustee

MINUTES

MEMBERS PRESENT: Lori Cardoza, John Lehn, Raymond Macareno, Greg Sherman

MEMBERS ABSENT: Ken Nunes, Mekhi Sanchez

SENIOR MANAGEMENT PRESENT: Brent Calvin, Ron Perez, Jessica Morrison, Jennifer La Serna, John Bratsch, Michele Brock, Dali Öztürk

CLOSED SESSION

I CALL TO ORDER

President Macareno called closed session to order at 3:45 PM.

II PUBLIC COMMENT

- Public Comments Concerning Items **On** the Closed Session Agenda – None.

1. CONFERENCE WITH REAL PROPERTY – NEGOTIATOR (GC §54956.8)

Property: 1233 N. Century St., Visalia, CA 93291 (APN 081-100-054)
Agency Negotiator: Brent Calvin
Negotiating Parties: District and Dustin Miller (property owner)
Under Negotiation: Price and Terms

2. CONFERENCE WITH REAL PROPERTY – NEGOTIATOR (GC §54956.8)

Property: 1023-1033 S. Mooney Blvd., Visalia, CA 93277 (APN 095-112-037 & 095-112-038)
Agency Negotiator: Brent Calvin
Negotiating Parties: District and Larry Beiderwell (property owner)
Under Negotiation: Price and Terms

3. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)

- Agency designated representative: Brent Calvin
Employee Organization: College of the Sequoias Adjunct Faculty Association (COSAFA)
- Agency designated representative: Brent Calvin
Employee Organization: California School Employees Association (CSEA), Chapter 408
- Agency designated representative: Brent Calvin
Employee Organization: College of the Sequoias Teachers Association (COSTA)
- Agency designated representative: Board President
Unrepresented Employee: Superintendent/President

OPEN SESSION

III CALL TO ORDER

President Macareno called the meeting to order at 5:09 PM.

- Closed Session Reportable Actions – None.
- Pledge of Allegiance – President Macareno led the pledge of allegiance.

IV PUBLIC COMMENT

- Public Comments Concerning Items **On** Agenda
- Public Comments Concerning Items **Not** on the Agenda

V BOARD AND EXECUTIVE STAFF REPORTS

a. STUDENT TRUSTEE REPORT

No report.

b. BOARD MEMBER REPORTS

Trustee Cardoza commented on the Crush Party, and the great community involvement.

c. FOUNDATION REPORT

Mr. Foster reported on the Crush Party, the Young Life “Dancing with the Stars” fundraiser, and the COS Baseball Golf Tournament.

d. ACCREDITATION REPORT

Dr. La Serna reported that the Institutional Self-Evaluation Report (ISER) is out for review by the District Governance Senate and Academic Senate. The ISER will be presented to the Board in November and December.

e. SUPERINTENDENT/PRESIDENT’S REPORT

Dr. Calvin asked for a moment of silence for the passing of retired board member, Earl Mann.

Dr. Calvin reported on the following events:

- COS Theater production of “Reefer Madness”
- Crush Party in Tulare
- Young Life “Dancing with the Stars” fundraiser supporting Lauren Fishback, Director of Marketing & Public Information as a “celebrity” dancer
- Viva Mexico event in Woodlake with President Macareno and family
- Upcoming football game against Sacramento City
- Upcoming Jazz Band, Choir and Symphony performances
- New Faculty Introductions:
 - Benjamin Nelson, History
 - C Quesada, Sociology
 - Trinity Gabato, Ethnic Studies
 - Tyler Newton, Women’s Head Basketball Coach/Physical Education
 - Chong Yang, Counselor, Access and Ability Center
- New Division Chair Introduction:
 - Gabe Giannandrea, Business

VI REPORTS

a. ACADEMIC SENATE PRESIDENT’S REPORT/ UPDATE

No report.

b. COSTA PRESIDENT’S REPORT/UPDATE

Ms. Redden praised the effective collaboration in finalizing the new three-year contract between the District and COSTA.

- c. CSEA PRESIDENT’S REPORT/UPDATE
No report.
- d. COSAFA PRESIDENT’S/UPDATE
No report.

VII INFORMATION

1. CURRICULUM TRAINING CERTIFICATION

Dr. La Serna presented a PowerPoint reviewing the curriculum and certification process as part of the Board’s annual training required by the Chancellor’s Office. Dr. La Serna reported on the major changes happening with curriculum at the state level, and how the District is working with faculty to make those changes by Fall 2025.

VIII CONSENT CALENDAR

Trustee Sherman moved to approve the Consent Calendar as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

2. MINUTES OF THE PREVIOUS MEETING:

- September 9, 2024 – Regular Meeting

3. PERSONNEL REPORT 04-2024-2025

4. PAYMENT OF BILLS

5. 2024-2025 WORKING BUDGET APPROVAL

(July 1, 2024, to September 25, 2024)

6. CURRICULUM: NEW, MODIFIED, DELETED

Approval of new curriculum as required by Ed Code and Title 5.

7. APPROVAL OF EQUAL EMPLOMENT OPPORTUNITY PLAN AND EQUAL EMPLOYMENT OPPORTUNITY ANNUAL CERTIFICATION FORM

Annually, California community college districts receive money from the Chancellor’s Office Equal Employment Opportunity (“EEO”) Fund to help promote district-wide EEO efforts. Prior to receiving these funds, however, districts must have a current Equal Employment Opportunity Plan and provide the Chancellor’s Office with an “Annual Certification Form.”

8. OUT-OF-STATE TRAVEL REQUEST – WOMEN’S EQUESTRIAN

The COS Women’s Equestrian Team is requesting permission to attend IHSA (Intercollegiate Horse Show Association) Post Season Competition to include Semi Finals (Western), and the National Championships. Western Semi Finals will be held on March 15-16, 2025, at Blackhawk College in Galva, IL and The National Championships will be held on May 1-4, 2025, at Tyron International in Mill Spring, NC.

9. COS FY 2023-24 FOUNDATION COMMENSURATE REPORT

The District and the COS Foundation have a longstanding, symbiotic relationship to support the students and programs of the college. A change in the Education Code Title 5 Section 59257 has required a more formal calculation of how the college supports the Foundation and how the Foundation, in turn, supports the college and its students.

IX ACTION

10. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND CSEA ON A NEW COLLECTIVE BARGAINING AGREEMENT

Mr. Bratsch presented the successor collective bargaining agreement between the District and CSEA, effective July 1, 2024, through June 30, 2027. CSEA bargaining unit members have already ratified the agreement.

Trustee Cardoza moved to approve the New Collective Bargaining Agreement between the District and CSEA as presented; Trustee Lehn seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

11. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND COSTA ON A NEW COLLECTIVE BARGAINING AGREEMENT

Mr. Bratsch presented the successor collective bargaining agreement between the District and COSTA, effective July 1, 2024, through June 30, 2027. COSTA bargaining unit members have already ratified this agreement.

Trustee Sherman moved to approve the New Collective Bargaining Agreement between the District and COSTA as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

12. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND COSAFA ON A NEW COLLECTIVE BARGAINING AGREEMENT

Mr. Bratsch presented the successor collective bargaining agreement between the District and COSAFA, effective July 1, 2024, through June 30, 2027. COSAFA bargaining unit members have already ratified this agreement.

Trustee Lehn moved to approve the New Collective Bargaining Agreement between the District and COSAFA as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

13. APPROVAL TO INCREASE THE MEDICAL CAP FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES

Mr. Bratsch explained that to align with both full-time CSEA and COSTA bargaining unit members, it is recommended the Board approve an increase in the medical cap for management and confidential employees to \$18,540.00/year – effective with the 2024-2025 medical plan year.

Trustee Cardoza moved to approve the Increase to the Medical Cap for Management and Confidential Employees as presented; Trustee Lehn seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

14. PURCHASE OF REAL PROPERTY (RESOLUTION NO. 2024-17)

Mr. Perez explained that the District is interested in acquiring one (1) Warehouse/Office Building, at 1233 N Century St. Visalia, CA (APN 081-100-054), which resides in the Visalia Industrial Park to accommodate future expansion of the COS Training Resource Center. Dr. Calvin emphasized the necessity for the Training Resource Center to have its own facility, noting that this move-in ready building represents a valuable investment for the District

Trustee Sherman moved to approve Resolution No. 2024-17 as presented; Trustee Cardoza seconded. Motion carried by the following roll call vote:

AYES: Sherman, Cardoza, Lehn, Macareno
NOES:
ABSENT: Nunes

15. PURCHASE OF REAL PROPERTY (RESOLUTION NO. 2024-18)

Mr. Perez explained that the District is interested in acquiring one (1) 2-Unit Tenant Office/Retail Building, and one (1) fast food restaurant building at 1023-1033 S. Mooney Blvd., Visalia CA (APN 095-112-037, 095-112-038), which resides in the remaining land segment on the COS campus quadrant to accommodate future growth of the District. Dr. Calvin shared that this is the last section of the area where the University Center will be built. He provided a brief update and timeline, noting that demolition will occur in phases. The first phase, set for this fall, involves demolishing the now fully vacated apartments.

Trustee Lehn moved to approve Resolution No. 2024-18 as presented; Trustee Cardoza seconded. Motion carried by the following roll call vote:

AYES: Lehn, Cardoza, Sherman, Macareno
NOES:
ABSENT: Nunes

16. ENERGY CONSERVATION PROJECT AND ENERGY SERVICES CONTRACT (RESOLUTION NO. 2024-19)

Mr. Perez explained that the District has evaluated the benefits of installing a 423 kW DC solar photovoltaic (PV) carport system at the COS Visalia Campus for \$3,097,452. Government Code section 4217.10 requires the Board of Trustees to approve a resolution authorizing the energy conservation project plans and acknowledging the proposed net cost savings of \$11,202,596 over 25 years in order to enter into an energy service contract with the District's approved energy service company.

Trustee Sherman moved to approve Resolution No. 2024-19 as presented; Trustee Cardoza seconded. Motion carried by the following roll call vote:

AYES: Sherman, Cardoza, Lehn, Macareno
NOES:
ABSENT: Nunes

17. ACADEMIC CALENDAR – SUMMER 2025 UPDATE

Dr. La Serna explained the revision to the Summer 2025 Academic Calendar. Summer session #1 was pushed to begin on June 5, 2025; summer session #2 was pushed to begin on June 16, 2025; and summer session #3 was pushed to begin on July 7, 2025.

Trustee Cardoza moved to approve the Academic Calendar Summer 2025 Update as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

18. BOARD POLICIES – 1ST READ

Dr. Calvin presented the following revised policies, which were reviewed and/or approved by Senior Management, District Governance Senate, and Academic Senate.

- BP 4226 – Multiple and Overlapping Enrollments
- BP 4231 – Grade Changes
- BP 4240 – Academic Renewal

Trustee Sherman moved to approve the Board Policies as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Sherman, Macareno. NOES: None. ABSENT: Nunes. Motion carried.

X ADJOURNMENT

President Macareno adjourned open session at 6:30 PM.

Respectfully submitted,

Lori Cardoza, Board Clerk